

March 6, 2026

GENERAL ASSISTANCE TRAINING INSTITUTE

BASICS OF GENERAL ASSISTANCE

****** BRING GENERAL ASSISTANCE HANDBOOK ******

(May be purchased at General Assistance Manual for \$150)

**Bloomington Double Tree
10 Brickyard Dr.
Bloomington, IL 61701
(309)-664-6446**

**Registration: 8:30 am – 9:00 am
Training: 9:00 am – 4:00 am
Light Breakfast/Lunch Provided**

**HOTEL: Double Tree by Hilton
10 Brickyard Dr. Bloomington, IL 61701
(309)-664-6446**

Space is limited to 100 people.

This training is intended for newly elected Supervisors and newly hired caseworkers. The following basic principles will be covered: Intake Process, Non-Financial Eligibility, Verification, Budgeting, and Notice of Decision.

PLEASE PRINT

County: _____ Township: _____

Name: _____ Title: _____

Address: _____ City/Zip: _____

Daytime Phone: _____ Email Address: _____

\$75 per person. Only one person per REGISTRATION FORM

"All registrations are managed through the Township Officials of Illinois website. To register online, click the following link: <https://toi.org/events>, or you can send a check to:"

**Township Officials of Illinois
Attn: Teresa Ruenger
3217 Northfield Dr.
Springfield, IL 62702**